

GASTEC CORPORATION
Privacy Policy

GASTEC CORPORATION (“Company”) stipulates the Privacy Policy as follows for the handling of personal information and efforts to protect personal information.

■ Personal Information to be handled

The Company will handle our customers’ personal information, such as their names, company names, postal code, addresses, telephone numbers, facsimile numbers and e-mail addresses, to the extent necessary for the achievement of the purpose of use.

■ Acquisition of Personal Information

The Company will acquire personal information by appropriate means to the extent necessary for the achievement of the purpose of use.

- The Company will acquire personal information by appropriate means such as business card, telephone number, fax number, email addresses, and the inquiry form on our website.

■ Purpose of User of Personal Information

The Company will handle our customers’ personal information obtained to the extent necessary for the achievement of the following purpose of use:

- Contact, negotiation, contract, request, etc. with customers
- Answer to our customers’ inquiries
- Dispatch of products, catalogues, handbooks, etc.
- Service, repair, support, etc. of products
- Guide on the products dealt with by the Company

The Company may contract out the services and contract out the handling of personal information in order to implement the services smoothly. The Company will supervise the contractor by executing an agreement regarding the handling thereof with the contractor in order to ensure that the contractor handles personal information properly.

■ Provision of Personal Information to Third Parties and Sharing

The Company will manage our customers’ personal information properly and will not transfer their personal information to any third party except in the following cases:

- Cases with the customer’s consent
- Exceptional cases stipulated for by law

In addition, the Company may share personal information with our affiliate: G-service Co. Ltd., GASTEC INTERNATIONAL CORPORATION LIMITED, Beijing GASTEC Co. Ltd., GASTECKO Co. Ltd., and our authorized distributors to the extent necessary for the achievement of the purpose of use.

■ Safety Management of Personal Information

The Company will review continuously and take necessary security measures, such as the maintenance of security system and adjustment of management system, thereby strictly managing personal information, in order to prevent leakage, loss or damage, etc. of our customers' personal information.

■ Response to Inquiries of Personal Information, etc.

The Company will appropriately respond to the request of our customers for a reference, correction or deletion, etc. of their personal information after confirming their identity.

■ Compliance with laws and regulations and Review of the Policy

The Company will comply with applicable Japanese laws and regulations concerning personal information in our possession, and will review and improve the contents of this policy from time to time.

■ Administration of Personal Information Protection:

Manager, Information System

■ Scope of Application

This Personal Information Protection Policy sets forth the policy to be observed by the Company when handling personal information of customers or information equivalent thereto in various services conducted by the Company. Provided, however, that in the event the Terms of Use, Privacy Policy, etc. are stipulated for each service that the Company provides, the provisions for each service shall prevail.

■ Cookie

Some websites the Company operates use Cookie. If you prefer, you can stop or disable Cookie of the browser yourself, but the website may not function properly.

■ Revision

The Company will change the contents of this Privacy Policy as necessary. The change shall apply when the Company posts the changed contents on the website.

■ Contact Information

Please contact the following for any inquiry about the Company's handling of personal information:

GASTEC CORPORATION

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